



Executive Cabinet Minutes
Monday, October 28, 2024. 9:00 AM
Alumni Room

Members:

- | | |
|---|--|
| <input type="checkbox"/> Dr. Zahi Atallah | <input type="checkbox"/> Megan Kasner |
| <input type="checkbox"/> Maren Furuseth (Non-Voting Member) | <input type="checkbox"/> Travis Kitchens |
| <input type="checkbox"/> Hunter Berg | <input type="checkbox"/> Brittany Mayo |
| <input type="checkbox"/> Harrison Lucas | <input type="checkbox"/> John Mercer |
| <input type="checkbox"/> Alex Herman | <input type="checkbox"/> Keith Olson |
| <input type="checkbox"/> Dr. Bernell Hirning | <input type="checkbox"/> Deb Halvorson |
| <input type="checkbox"/> Jenae Hunter (Non-Voting Member) | |

Action Item

- 1) Minutes approval for October 14th
- 2) Agenda additions and approval
 - a. Keith motion to approve agenda with added items and minutes from last meeting. Megan second.
 - i. Committee Approved

Running Agenda

- 1) Enrollment/Recruitment (Megan)
 - a. Schedule is going live Nov 1st
- 2) Capital Project
 - a. Turf update: Baseball field completed; Softball will start soon.
 - b. Healthcare Building update: Beams arriving, stairwell and elevator shaft will be completed soon.
- 3) Personnel/Job Posting Updates

Agenda

1. Green Week/Holiday Hrs
 - a. Discussion on Green Week/Holiday Hrs and various ideas.
 - i. Entire Week 23rd and 30th for Green Week. With return to normal hours on January 6th.
 - ii. Athletics – Start 1st of January.
2. Four Year Degree Update
 - a. Update on Dr. Hirning and Dr. Atallah on having Four Year Degree on Campus through DSU. VCSU and Mayville's in the works on getting completed agreement.
 - i. Vote on Design for co-matriculation
 1. Design 1- Deb,
 2. Design 2- Travis, Mercer, Zahi, Hirning,
 3. Design 3- Megan, Keith, Hunter

-
- a. Top two Winners are 2 & 3.
 - 3. Market Place for Kids
 - a. Monday Nov. 25th
 - 4. Painting of Artwood Building
 - a. Update on painting Artwood
 - 5. BSC Update
 - 6. Faculty Bylaws
 - a. No changes requested by EC
 - i. Dr. Attallah Motion to approve faculty bylaws. JJ second
 - 1. Committee approved
 - 7. Modern Campus
 - a. Catalog Software. Currently using this software with Student Life and Orientation.
 - b. The current process is very manual, this would make life easier for multiple positions.
 - i. The Executive Cabinet asked them to continue to pursue this software and bring back updates.
 - 8. Canadian Scholarships and New Scholarships
 - a. Updated Canadian scholarship document
 - b. Informational forums for new scholarships webinar
 - 9. Policy 500 Section
 - a. 512.06 Student Driver and Use of State Fleet
 - i. Tabled from last meeting, currently with Carol for review. (tabled)
 - b. 520.06 Title IX
 - i. Tabled from last meeting – reviewing in Title IX committee. (tabled)
 - 10. Policy 600 Section
 - a. 605.12 Academic Freedom and Tenure (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - b. 605.22 Standing Committee (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - c. 605.32 Nonrenewal, Termination or Dismissal (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - d. 612.02 Faculty Grievance
 - i. Tabled until SBHE completes policy guidelines.
 - e. 618.1 Tobacco Free Campus (1st Reading)
 - 11. Policy 700 section
 - a. 701.16 Leave Without Pay
 - i. Tabled working on verbiage change
 - b. 703.11 Early Retirement
 - i. Tabled for Harrison to look at early retirement contracts
 - 12. Policy 800 Section
 - a. 802.74 Identity Theft Prevention
 - i. Tabled, waiting on recommendations from John
 - b. 806.24 Staff and Faculty Recruitment Expenses

-
- i. Tabled, until after Administrative Council meets to discuss policy
 - c. 820.01 Waiver and Tuition Assistance (Ready)
13. Policy 900 Section
- a. 901.01 Campus Planning and Facilities Management
 - b. 902.11 Construction Process – Legislative Approval
 - c. 902.51 Construction Process – Architects, Engineers and Construction Request
 - d. 902.114 Fire and Tornado Coverage
 - e. 906.01 Emergency Preparedness and Management
 - f. 907.01 Building Plaques
 - g. 908.01 Financing Through Revenue Bonds
 - h. 918.01 Alcoholic Beverages

Department updates